

***Tornillo Elementary***  
19200 Gabby St, Tornillo,  
Tornillo Texas 79853 (915) 765-3100

***Tornillo Elementary Parent & Family Engagement Policy 2022-2023***

***TISD Elementary Campus Vision***  
*Believe we can succeed; with pride we will achieve.*

1.-Tornillo Elementary school shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement (PFE) policy, agreed on by such parents, which shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5).

The Family and Community Engagement Policy is reviewed and revised annually by a committee formed by the school principal, parents, faculty, and staff members to include the district family and community engagement liaison. Revision takes place between mid-April/beginning of May of the current school year. Parents participate by making suggestions, updating of the policy, and revising latest changes to discuss curriculum implementation at the campus level and any annual updates. The revised policy is then distributed and explained to parents at the beginning of the following school year during Open House, Coffee with the Principal, Back to School Fair, and during the Fall Title I Meeting. A hard copy of the policy is distributed to all students during the first weeks of school. The policy is also sent out to parents via Class Dojo which is a classroom communication application, utilized by teachers to communicate with parents and students. Additionally, the policy is posted on the main district website ([www.tisd.us](http://www.tisd.us)) in both languages, English and Spanish.

2.-Tornillo Elementary School shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1)

Meetings will take place in the fall during the month of September, at 8:30 a.m. 1:30 p.m. and 5:30 p.m. During the Spring semester, the meeting will take place on March at the same hours. Parents are provided with information about the Title I meeting via "Black Board Connect Communication System" and Class Dojo- communication app. During the meeting topics including the PFE program, funding, and random validations made by the Texas Education Agency are mentioned. The meeting is conducted by the school principal, Communities in Schools, and district family & community engagement liaison.

3.- School shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c)(2).

Meetings will be conducted as stated, during the fall and spring semester, transportation, childcare, and home visits will be coordinated between Tornillo Elementary and the Family & Community Engagement Program. Such

services will be included in all meetings advertisement through the school lines of communication as mentioned above.

*4.- Tornillo Elementary shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c)(3).*

There is a comprehensive District Improvement Plan (DIP) to include all campuses. Goal number three in the DIP includes formative and summative reviews of performance objectives and strategies delineated in the plan related to family and community engagement. Each strategy reflects the implementation of the activities and procedures required under Title I. The DIP committee strategically recruits parents to represent each demographic of the school community such as SPED, BE/ESL, Migrant, McKinney Vento, etc. Parents participate in formative and summative reviews of the DIP.

*5.- Tornillo Elementary shall provide parents of participating children— (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; Section 1116 (c)(4)*

Parents are informed about PFE program and activities at various times of the year such as: Evening with the Superintendent, Coffee with the Principal, Community Events, Open House, Parent & Teacher Conferences, and Title I meeting.

Curriculum and assessment information is provided to parent and families during registration, program identification windows, prior to students being evaluated or serviced, right after assessment data is being released. Parents also receive a Performance Checklist every 9 weeks that has the TEKS in parent friendly terms. Parents also receive a Performance Checklist every 9 weeks that has the TEKS in parent friendly terms. In addition, every quarter a progress report or school report cards are generated and sent home. Student report cards are also available in the Parent Portal. State assessment results are also available in the TEA Texas Assessment Student and Family Portal at <https://www.texasassessment.gov/families.html>.

*6.- If the schoolwide program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 (c)(5)*

The DIP is presented to parents during the Title I meeting, at t that time, parents will be provided with the opportunity to give feedback.

*7.- To ensure effective involvement of parents and to support a partnership among the school parents, and the community is established to improve student academic achievement, (Section 1116 (e)) Tornillo Elementary shall:*

- (i) Provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; Section 1116 (e)(1)*

Tornillo Elementary maintains parent informed of their children academic standards and assessments as well as resources to monitor progress through 3 weeks progress report cards and 9 weeks school report cards, teacher meets with parents to address individual student needs, digital resources, parent phone contacts, formal and informal parent meetings with school principal, monthly coffee with the principal, Coyote Newsletters, etc. Student report cards are also available in the Parent Portal. State assessment results are also available in the TEA Texas Assessment Student and Family Portal at <https://www.texasassessment.gov/families.html>

- (ii) *provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)*

The Parent Resource Center is available to Tornillo Elementary parents. The center offers a variety of parent presentations, literacy workshops, a computer lab, community library, computer classes, GED classes in both languages, English & Spanish, English classes for beginners level I & II CDL courses are also offered to families and community members to include other local family referrals and other services upon request.

- (iii) *educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3).*

Training and support are offered for faculty on how to build strong family and community involvement. Literacy researched-based resources for the school library are provided, as well as handouts including tips and strategies for family and community engagement. Parents engage in meaningful parental involvement activities. Volunteer opportunities are available and offered throughout the school year. Areas of interest are identified through the annual Title I evaluation and through the literacy program.

- (iv) *to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, which encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)*

Tornillo Elementary provides assistance with: Student Registration, Harvest Festival, Science & Reading Fairs, Christmas Toy Drive, Thanksgiving donations, Nutrition Program, School Supplies, other service referrals, and home visits as needed.

